

## 09 Early Years Practice Procedures

### 09.15 Progress check at age two

- A template for Practitioners completing the two-year-old progress check is provided on our online learning journal Tapestry.
- The child's key person is central to the progress check and will be the person completing it.
- The progress check is completed when the child is between 24 and 36 months old. The child should have attended preschool for at least 6 weeks before the check is completed.
- Parents are invited to provide feedback and engage in their child's progress check.
- The setting will aim to engage both parents and make allowance for parents that do not live with their child to be involved.

#### Completing the progress check at age two

- Children's contributions are included in the report under the 'Child's Voice' section.
- Should concerns about a child's learning and development be raised, these are discussed with the parents, the SENCo and the setting manager.
- If concerns are raised about a child's welfare, they must be addressed through procedure 06 Safeguarding children.
- The aims of the progress check are as follows:
  - to review a child's development in the three prime areas of the EYFS
  - to ensure that parents have a clear picture of their child's development
  - to enable practitioners to understand the child's needs and, with support aim to enhance development at home
  - note areas where a child is progressing well and identify any areas where progress is less than expected
  - describe actions the preschool intends to take to address any developmental concerns including working with other professionals as appropriate