



04 Health procedures

04.1 Accidents and emergency treatment

The setting provides care for children and promotes health by ensuring emergency and first aid treatment is given as required. There are also procedures for managing food allergies in section 03 Food safety and nutrition.

The person responsible for checking and stocking first aid box is the Business Manager / Setting Manager.

- Parents' consent to emergency medical treatment consent on registration.
- At least one person who has a current paediatric first aid (PFA) certificate is on the premises and available at all times, when children are present who regularly update their training. Furthermore, all staff are paediatric first aiders.
- First Aid certificates are renewed every three years.
- All members of staff know the location of First Aid box, the contents of which is in line with latest recommendations.
- Vinyl single use gloves are also kept with the box and a thermometer.
- There is a named person in the setting who is responsible for checking and replenishing the First Aid Box contents.
- For minor injuries and accidents, First Aid treatment is given by a qualified first aider and recorded using the preschool accident forms. Completed accident forms are uploaded to Tapestry as a digital copy.
- In the event of minor injuries or accidents, parents are normally informed when they collect their child, unless the child is unduly upset or members of staff have any concerns about the injury. In which case we will contact the parent/carers for clarification on next steps.

Critical accidents or injuries

- An ambulance is called for children requiring emergency treatment with first aid given until the ambulance arrives on scene.
- The registration form is taken to the hospital with the child.
- Parents/carers are contacted and informed.



Recording and reporting

- The trustees are notified of any serious accident or injury to, or serious illness of, or the death of, any child whilst in our care in order to be able to notify Ofsted and any advice given will be acted upon. Notification to Ofsted is made as soon as is reasonably practicable and always within 14 days of the incident occurring.
- If required, a RIDDOR form is completed.